

**BOARD PROCEEDINGS**  
**July 1, 2015**  
**REGULAR JULY SESSION**

The Board of Supervisors met pursuant to adjournment. Present were: Don McGregor, Chairman, Don Besch, Jack Plathe, Roger Tjarks and Pam Wymore.

Motion by Besch and 2<sup>nd</sup> by Wymore to approve the agenda, and the minutes of the previous meeting dated June 23, 2015. Motion carried.

**Public Hearing/Hog Confinement New Construction Permit**  
**Merron Site/NWNW Section 9 of Ramsey Township**

Motion by Tjarks and 2<sup>nd</sup> by Besch to open the public hearing regarding the new construction permit for Andy and Lisa Merron in the NW NW Section 9 of Ramsey Township. Chairman McGregor called for a roll call vote: Wymore: yes, Tjarks: yes, Plathe: yes, Besch: yes, McGregor: yes Motion carried.

There were no comments received from the public in person or by mail.

Motion by Plathe and 2<sup>nd</sup> by Besch to close the public hearing regarding the new construction permit for Andy and Lisa Merron in the NWNW Section 9 of Ramsey Township. Chairman McGregor called for a roll call vote: Wymore: yes, Tjarks: yes, Plathe: yes, Besch: yes, McGregor: yes Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Besch to recommend to the Iowa Department of Natural Resources the approval by Resolution #07-01-15-01 of the construction permit application for Andy and Lisa Merron in the NW NW Section 9 of Ramsey Township due to them meeting the requirements on the Master Matrix scoring system per Steve Anderson and to have Amber Garman send notice to the Iowa Department of Natural Resources the Kossuth County Board of Supervisors adopted recommendation. Chairman McGregor called for a roll call vote: Wymore: yes, Tjarks: yes, Plathe: yes, Besch: yes, McGregor: yes Motion carried.

**Recommendation to Iowa DNR to Approve the Application Permit for Construction**  
**of an Animal Confinement Feeding Operation**  
**Resolution # 07-01-15-01**

WHEREAS, the Kossuth County Board of Supervisors has adopted the Master Matrix for the purpose of scoring construction applications to provide an opportunity for local input and

WHEREAS, The Master Matrix Delegate, Steve Anderson has informed the Kossuth County Board of Supervisors that he scored this matrix identically to the applicant and this site has met the requirements of the Master Matrix. His score is based on the Master Matrix filed in the Kossuth County Auditor's Office on May 29, 2015.

WHEREAS, the Kossuth County Board of Supervisors has **approved** the Master Matrix submitted on July 1, 2015. The score of this facility is 470 points.

NOW THEREFORE BE IT RESOLVED, that the Kossuth County Board of Supervisors Hereby recommends to the Iowa Department of Natural Resources **approval** of the construction permit application for Andy and Lisa Merron in the NW NW of Section 9 of Ramsey Township.

Public Comments: Yes or **No** (If yes, they are attached)

Passed and Approved this 1<sup>st</sup> day of July, 2015.

\_\_\_\_\_  
Chairman, Don McGregor  
Kossuth County Board of Supervisors

Attest:

\_\_\_\_\_  
Amber Garman, Kossuth County Auditor

Motion by Wymore and 2<sup>nd</sup> by Besch to approve the Proclamation for Project Hope Week of July 5<sup>th</sup> – 11<sup>th</sup>, 2015 and to allow the Kossuth County Interns to place a box in the break room for donations. Motion carried.

Motion by Plathe and 2<sup>nd</sup> by Tjarks to adopt Resolution #07-01-15-02 which authorizes the Kossuth County Auditor to draw warrants for the amount of payrolls for labor furnished in the day labor system. Motion carried.

**RESOLUTION  
07-01-15-02**

As PER Section 309.61 of the Code of Iowa:

BE IT RESOLVED that the County Auditor is authorized to draw warrants for the amount of payrolls for labor furnished in the day labor system, when said payrolls are certified to by the engineer in charge of work. Said bills shall be passed on by the Board of Supervisors at the first meeting following said payment.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this Resolution adopted on July 1, 2015.

ATTEST:

\_\_\_\_\_  
Don McGregor, Chairman  
Kossuth County Board of Supervisors

\_\_\_\_\_  
Amber Garman, Kossuth County Auditor

Motion by Besch and 2<sup>nd</sup> by Wymore to adopt Resolution #07-01-15-03 which authorizes the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 15-16 FY. Motion carried.

**RESOLUTION  
07-01-15-03**

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic and Rural Services Basic Funds to the Secondary Road Fund during the 14-15 fiscal budget year, and

WHEREAS, said transfers must be in accordance with section 331.429, Code of Iowa, as follows:

- Section 1: The total maximum transfer from the General Basic fund to the Secondary Road Fund for fiscal year beginning July 1, 2015 shall not exceed the sum \$213,282 and the total maximum transfer from the Rural Services Basic Fund to the Secondary Road Fund for the Fiscal year beginning July 1, 2015 shall not exceed the sum of \$1,999,991.
- Section 2: Within 3-10 days of being notified of the apportionment of current property taxed, state replacements against levied property taxed, mobile home taxes, military service tax credit replacements, or to the General Basic or Rural Services Basic Funds, the Auditor shall order a transfer From said fund to the Secondary Road.
- Section 3: The amount of the transfer required by Section 2 shall be equal to the Apportionment made under Section 2 to the General Basic or Rural Services Basic fund, respectively, multiplied by the ratio of said funds Total maximum transfer to the Secondary Road Fund, to the sum of said funds total current property tax levy, total mobile home taxes, total military service tax credit replacements, and total livestock credit replacements.
- Section 4: Notwithstanding the provisions of sections 2 and 3 of this resolution, to The Secondary Road Fund shall not exceed the amounts specified in

Section 1.

Section 5: Notwithstanding the provisions of sections 2 and 3 of this resolution, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6: The Auditor is directed to correct her books when said operating transfers are made and to notify the County Treasurer and County Engineer of the amounts of said transfers.

NOW THEREFORE BE IT RESOLVED that the Kossuth County Board of Supervisors declare this resolution adopted July 1, 2015.

ATTEST: \_\_\_\_\_  
Don McGregor, Chairman  
Kossuth County Board of Supervisors

\_\_\_\_\_  
Amber Garman, Kossuth County Auditor

Motion by Tjarks and 2<sup>nd</sup> by Besch to accept the state appropriation of funding to be 100% for Homestead & Disabled Veterans Tax Credit, 100% Elderly and Disabled Tax Replacement Credit, and 100% Military Service. Motion carried.

The Board of Supervisors acknowledged the Prorated Funding for Agland at 21.87284832% and Prorated Funding for Family Farm at 15.52207696%.

Motion by Wymore and 2<sup>nd</sup> by Tjarks to approve the appointments and salaries in all departments for the FY 15-16. Motion carried.

**FY 2015-2016**

**SUPERVISORS:**

Jack Plathe	Supervisor District #2	30710.35
Don Besch	Supervisor District #1	30710.35
Roger Tjarks	Supervisor District #5	30710.35
Don McGregor	Supervisor District #4	30710.35
Pam Wymore	Supervisor District #3	30710.35

**AUDITOR:**

Amber Garman	Auditor	55268.78
Luke Snyder	GIS	49440.00
Jayne Krieps	Assistant Auditor	46978.46
Marg Mergen	Support Staff #1	32375.02
Christy Skilling	Support Staff #2	29219.16
Melissa Arndorfer	Support Staff #3	28991.68
Jessica Waltman	Part-Time Support Staff	\$17.71 Per Hour

**ASSESSOR:**

Judy Samp	Assessor	66663.21
Chris Lawson	Deputy Assessor	53330.78
Nancy Dixon Knecht	Clerk	35440.47
Missy Thilges	Clerk	33262.50

**TREASURER:**

Nicholas Rahm	Treasurer	54951.28
Sharon Waller	Deputy/Tax Department	46708.59
Connie Ludwig	Clerk #1/Tax Department	42273.00
	Safety Coordinator	2500.00
Kathy Meyer	Clerk #2/Tax Department	38591.00
Marlys Jennings	Deputy/Auto Department	44380.64
Margaret Lichter	Clerk #1/Auto Department	42273.00
Lisa Hefty	Clerk #2/Auto Department	38039.68

Diana Ostwald	Clerk #3/Auto Department	34125.00
Shara Long	Clerk #1/Driver's License Dept.	42182.00
Vivian Streit	Clerk #2/Driver's License Dept.	43260.00

**VETERAN AFFAIRS:**

Jim Grandgenett	Director	43675.77
Vicki Briggs	Service Officer	17.85 per hour
Phyllis Simons	Driver	9.00 per hour
Chuck Klein	Driver	9.00 per hour
Phil Bormann	Commissioner	37.50 per meeting
Tom Johnson	Commissioner	37.50 per meeting
Kim Groesbeck	Commissioner	37.50 per meeting

**CUSTODIANS:**

Randy Pierson	Custodian	20.40 per hour
Ron Reefer	Custodian	20.40 per hour
June Pfeffer	Custodian	18.22 per hour

**SHERIFF:**

Steve Kollasch	Sheriff	70996.96
Nick Larson	Chief Deputy	60347.42
Chuck Robinson	Sergeant	55376.63
Tammy Eden	Civil Manager	43109.64
Lori Winkel	Office Manager	39320.15
Keara Omdahl	Office Secretary	42182.00
Elaine Davis	Jail Administrator	49772.91
Steve Smith	Deputy	50188.91
Mike Sankey	Deputy	50188.91
Roger Fisher	Deputy	50084.91
Mark McGregor	Deputy	49564.91
Jacob Radmaker	Deputy	49564.91
Josh Missman	Deputy	49564.91
Keith Briggs	Deputy	42709.56
Dawn Heiderscheidt	Shift Leader	18.18 Per Hour
Pamela Polley	Shift Leader	18.18 Per Hour
Dean Simpson	Jailer	15.41 Per Hour
Greg Elbert	Jailer	15.36 Per Hour
Linda McBride	Jailer	15.36 Per Hour
Randy Sewick	Jailer	15.36 Per Hour
Seth Muller	Jailer	15.36 Per Hour
Angela Zwiefel	Jailer	15.36 Per Hour
Jennetta Helmers	Jailer	15.31 Per Hour
Jordan Weichert	Jailer	15.26 Per Hour
Marcia Baade	Jailer	15.26 Per Hour
Brooke Sonnicksen	Jailer	15.26 Per Hour
Jeff Harms	Jailer	15.26 Per Hour

**RECORDER:**

Karen Benschoter	Recorder	54540.18
Kim Doughan	Deputy	46359.15
Autumn Zwiefel	Clerk	42091.00
Kristi Frambach	Clerk	30187.49

**ENVIRONMENTAL HEALTH:**

Steve Anderson	Director	46973.67
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**WEED COMMISSIONER:**

Steve Anderson	Weed Commissioner	4057.94
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**COMMUNITY SERVICE:**

Dale Briggs	Director	10.66 Per Hour
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**CONSERVATION:**

Kendall Stumme	Director	56236.27
Mike Smidt	Operation Supervisor	45621.61
Ryan Schmidt	Maintenance Technician	42143.09
Billie Wille	Naturalist	42807.24
Kristyn Thul	Office Manager	36000.00
Julie Fosado	Assistant Naturalist	15.61 Per Hour
Bruce Heetland	Summer Technician	14.35 Per Hour
	Naturalist Intern	9.00 Per Hour

**CIVIL DEFENSE/E911:**

David Penton	Civil Defense	30800.00
David Penton	E911	<u>13200.00</u>
		44000.00

**CENTRAL POINT COORDINATOR:**

Dona Nielsen	CPC/General Assistance	71508.67
Mary Hauptmann	Case Manager	47085.71
Nicolle Marlow	Case Manager	46994.71

**ATTORNEY:**

Todd M. Holmes	County Attorney	82727.13
Stephanie M. Miller	Assistant County Attorney	65558.72
Cinnamon Mawdsley	Victim/Witness Coordinator	37291.47
Deb Mueller	Support Staff Personnel	43281.96
Mary Mitchell	Support Staff Personnel	43099.96

**ENGINEER:**

Doug Miller PE & LS	Engineer	112500.00
Doug Crouch PE & LS	Assistant Engineer	86150.00
Adam Miller EI	Assistant Engineer	64150.00
Zac Thompson EI	Assistant Engineer	57400.00
Larry Kollasch	Assistant to Engineer	57600.00
Derek Olson	IT	70000.00
Trish Casey	Office Manager	49250.00
Rick Post	Technician	19.47 Per Hour
Mel Carlson	Head Mechanic	23.00 Per Hour
Gary Ernst	Secondary Road Foreman	22.95 Per Hour
Jerry Nerem	Secondary Road Foreman	22.95 Per Hour
Jerry Baade	Equipment Operator	19.47 Per Hour
Brian Blair	Equipment Operator	19.22 Per Hour
Mark Blocker	Mechanic	20.53 Per Hour
Steve Ditsworth	Equipment Operator	19.42 Per Hour
Dale Eischen	Equipment Operator	19.42 Per Hour
Dennis Engelbarts	Equipment Operator	19.27 Per Hour
Ron Engelbarts	Equipment Operator	19.27 Per Hour
Scott Frideres	Equipment Operator	19.22 Per Hour
Jeffrey Gambell	Equipment Operator	19.17 Per Hour
Gary Goetz	Equipment Operator	19.47 Per Hour
Paul Grein	Equipment Operator	19.27 Per Hour
Dennis Higgins	Equipment Operator	19.37 Per Hour
Nicholas Hoch	Mechanic	20.38 Per Hour
Jerry Johnson	Equipment Operator	19.22 Per Hour
Dale Kollasch	Equipment Operator	19.47 Per Hour
Alex Langel	Equipment Operator	19.22 Per Hour
Pete McGuire	Equipment Operator	19.47 Per Hour
William Menke	Equipment Operator	19.17 Per Hour
Bill Merron	Assistant Foreman	19.62 Per Hour
Kasey Nerem	Equipment Operator	19.17 Per Hour
Mike Phelps	Equipment Operator	19.37 Per Hour
Fay Preston	Equipment Operator	19.27 Per Hour
Dennis Rasmus	Equipment Operator	19.17 Per Hour

Todd Runge	Equipment Operator	19.37 Per Hour
Vern Ryen	Equipment Operator	19.22 Per Hour
Larry Samp	Assistant Foreman	19.77 Per Hour
Matt Schleuger	Equipment Operator	19.37 Per Hour
Ryan Schmidt	Mechanic	20.43 Per Hour
Jim Smith	Equipment Operator	19.27 Per Hour
Roger Struecker	Equipment Operator	19.47 Per Hour
Ryan Wempen	Equipment Operator	19.17 Per Hour
Scott Ziesman	Equipment Operator	19.37 Per Hour

**TRANSFER STATION**

Larry Haase	Manager	22.95 Per Hour
Gary Walker	Equipment Operator	19.17 Per Hour

Motion by Plathe and 2<sup>nd</sup> by Tjarks to appoint Derek Olson as Computer Network Administrator. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Besch to appoint Connie Ludwig as Safety Coordinator with a salary of \$2500 per year. Motion carried.

Motion by Plathe and 2<sup>nd</sup> by Wymore to appoint KCEDC to administer the duties of the Recording Secretary of the Kossuth County Enterprise Zone Commission with a salary of \$1800 per year. The payments will be the first half which is \$900 in July and \$900 in January. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Wymore to appoint Shara Long as Wellness Coordinator with a salary of \$1800 per year. Motion carried.

Motion by Besch and 2<sup>nd</sup> by Wymore to approve the following appointments for FY 15-16: County Medical Examiner Investigator: Mark Davis, PA-c, Deputy Medical Examiners: Alan Hjelle, M.D., Josiah Brinkley, M.D., Michael Lampe, D.O., Kenton Moss, M.D., Brent Owen, M.D., and Rachel Venteicher, D.O. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Plathe to approve the rate of pay for the medical examiner at \$300.00 per call beginning July 1, 2015 through June 30, 2016. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Plathe to approve the Fireworks Permits on file in the Kossuth County Auditor's Office. Motion carried.

Discussion with Kossuth County Engineer was held followed by Drainage.

Discussion was held in regards to the Mental Health Advocate Employment. The current Mental Health Advocate was given a printout of her job duties and a printout that showed what time sheet we use/dates that time sheets are to be submitted and was explained that the reporting needs to be brought up to date.

Discussion with Kossuth County Auditor was held followed by Board Discussion and Committee Reports.

On motion adjournment was taken until July 7, 2015.

Attest:

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Amber Garman  
Kossuth County Auditor

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Don McGregor, Chairman  
Kossuth County Board of Supervisors