

BOARD PROCEEDINGS

Twenty-Ninth Day

July 1, 2004

SPECIAL JULY SESSION

The Board of Supervisors met pursuant to adjournment. Present were: Don McGregor, Chairman, Eugene Elsbecker, Bob Cink, Don Besch, and Lee Froehlich. Absent none.

Motion by Froehlich and 2nd by Cink to approve payroll and the following claims:

General Basic Fund

Algona Publishing Co	Notices	169.04
American United Life Insurance	Insurance	37.40
Aramark Uniform Service Inc	Services	128.53
Burt First Responders	Ambulance Allocation	1000.00
Central Iowa Juvenile	Services	633.00
Robert J. Cink	Mileage	69.00
City of Algona Ambulance	Ambulance Allocation	15,300.00
City of Bancroft	Ambulance Allocation	600.00
City of Fenton	Ambulance Allocation	600.00
City of Lakota	Ambulance Allocation	600.00
City of LuVerne	Ambulance Allocation	1000.00
City of Swea City	Ambulance Allocation	600.00
City of Titonka	Ambulance Allocation	600.00
City of Whittemore	Ambulance Allocation	600.00
Daylight Donuts	Supplies, Health Fair	95.96
Eugene Elsbecker	Expenses, Parade	448.00
Fareway Stores	Supplies, Kossuth LEC	530.71
Fillenwarth Beach	Lodging/Todd Holmes	88.25
Hutzells Inc	Supplies	25.43
Iowa County Attorney's Assoc	Registration	540.00
Iowa Drainage Dist Assoc	Drainage Dues	7725.00
Iowa Office Supply	Supplies	372.36
Rachel Jones	Mileage	33.06
KRHC-Clinic	Services	20.00
Kossuth County Economic	Allocation	49,500.00
Kossuth County	Allocation	594.54
Kossuth County Law Library	Budget Allocation	12,000.00
Kossuth County Treasurer	Bounties	157.10
Lone Rock Responders	Ambulance Allocation	1000.00
Dona Nielsen	Expenses	94.32
Pitney Bowes	Supplies, Postage	22.24
Qwest	Phone	112.54
Ruhnke Brothers	Services	872.83
Sidwell Company	Mapping Services	250.16
Solutions	Support	25,900.00
Steven M. Struecker	Services	40.00
United Building Centers	Supplies	161.86
Wellmark Inc.	June Claims	185.00
Wesley First Responders	Ambulance Allocation	1000.00
Western Iowa Tourism Region	Allocation	500.00

General Supplemental

IMWCA	Insurance	25497.00
Ledyard Community Bl	Rent	20.00
Sundet Omdahl Insurance Agency	Insurance	221,423.64

Mental Health Fund

Algona Municipal Utilities	Utilities	19.34
Roy W. Armstrong Trust	Rent	150.00
AT & T	Phone	82.19
Bremer County Case Management	Services	168.72
Buschers Service Center	Services	111.40

County Case Management Service	Services	378.00
Iowa Office Supply	Supplies	52.24
Mason City Clinic	Services	547.00
Nami Iowa	Membership	30.00
Patti Sougstad	Advocate	180.30
The Phoenix Group	Services	3453.00
Thul Law Firm	Legal Fees	575.12
United States Cellular	Phone	30.80

Rural Services Basic Fund

Kenneth J. Mulligan	Expenses	374.60
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Secondary Road Fund

Airgas North Central	Welding Supplies	99.26
Algona Municipal Utilities	Internet July	199.90
AT & T	Long Distance	114.36
ATCO International	Supplies	149.90
Barnes Group Inc.	Supplies	210.13
Blacktop Service Co	Box Culv,Bridge Approach	34,723.54
Case Credit	Hose End/Elbow	9.24
Patricia R. Casey	Mileage	152.40
Cenex Fleetcard	Gasohol & Diesel Swea Cit	2572.95
Cintas First Aid & Safety	First Aid Supplies	39.59
City of Lakota	Water/Garbage	101.25
City of Ledyard	Water	55.50
City of Titonka	Utilities	40.00
City of Wesley	Utilities	28.25
City of West Bend	Utilities	62.19
Cloud Cartographics Inc	County Maps	2750.00
Diamond Mowers, Inc.	Spring Rear RTR	207.88
Dick's Office Equipment	Ink Cartridges	71.43
Elbert Chevrolet	Lock/Handle	90.14
Ernie Williams LTD	Repairs/Supplies	1885.39
Farmers Co-op Ottosen	Gasohol & Diesel	3569.01
Fort Dodge Asphalt	Slurry Level	32,907.13
Don Goede	Tap Socket Set	25.67
Iowa Office Supply	Copy Paper/Sheet Protector	132.46
Iowa Prison Industries	Signs	2438.80
Iowa Telecom	Telephone	109.87
KRHC-Hospital	Randon Drug Tests	50.00
Lloyd's Auto Electric	Alternator Repair	128.20
Martin Marietta Aggregates	Stone	6191.08
Elor, Inc D/B/A/	Overhead Door Repair Wesl	320.30
Metal Culverts Inc	CMP Bands	8520.00
Mid American Energy	Gas Service, Electric Service	157.07
Midwest Diesel Injec	O Rings/Seal	15.60
Motor Inn of Algona, Inc.	Repairs	398.41
Northern Ia Constructs	CMP Bands	296.00
Northland Computer System	Infocus Replcmnt Lamp	379.00
Northwest Telephone	Telephone	58.06
Priester True Value	Shop Supplies	27.99
Qwest	Wesley, LuVerne, North & South	394.52
Ruhnke Brothers	Outside Services	45.90
Sachem Safety Products	Shop Supplies	557.45
Shoppers Supply	Misc Shop Supplies	422.42
Solutions	Accounting Support	1700.00
Star Energy	Diesel/Gasohol	5410.27
Townmart	Unleaded Gasoline	59.70
United Building Centers	Supplies	4.09
United States Cellular	Cell Phone	283.14

L.O.S.T. Revenue Note

Iowa State Bank	Prin/Int	20,461.16
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Civil Defense

Hutzells Inc	Supplies	17.94
Jackie Kelley	Extra Help	140.00
Jim Kelley	Postage Reimbursement	5.47
Qwest	Phone	107.85

E-911 Surcharge Fund

Iowa Telecom	Phone	70.80
Jackie Kelley	Extra Help	65.00
Jim Kelley	Expenses	84.00
Northwest Telephone	Phone	290.68
Qwest	Phones	714.51
Verizon Credit Inc.	Lease/Purchase Agreement	1394.96

Drainage Fund

Reutzel Excavating Inc	Drain 125	1105.00
Reutzel Excavating Inc	Drain 133	1140.00
Jacobson Westergard Assoc	Drain 166 Main #1 Tile	259.75
Jacobson Westergard Assoc	Drain 166 Main #3 Tile	259.75
Reutzel Excavating Inc	Drain Ek #4 Ours	480.00

Ayes: all, Nays none. Motion carried unanimous.

Motion by Elsbecker and 2nd by Besch to approve minutes of previous meeting as read. Ayes: all, Nays none. Motion carried unanimous.

Motion by Besch and 2nd by Cink to approve the agenda. Ayes all, Nays none. Motion carried unanimous.

Motion by Besch and 2nd by Froehlich to adopt the following resolution: As per Section 309.61 of the Code of Iowa: BE IT RESOLVED that the County Auditor is authorized to draw warrants for the amount of payrolls for labor furnished in the day labor system, when said payrolls are certified to by the engineer in charge of labor. Said bills shall be passed on by the Board of Supervisors at the first meeting following said payment. Ayes: all, Nays none. Motion carried unanimous.

Motion by Cink and 2nd by Elsbecker to approve cash on hand.

Auditor -0-	Sheriff -0-
Recorder 139.00	Treasurer 3122.58

Ayes all, Nays none. Motion carried unanimous.

RESOLUTION 07-01-04

Be it resolved, the Board of Supervisors of Kossuth County have agreed to loan from the general basic fund a sum of \$375,000 to the general supplemental fund as an interfund loan. General Supplemental fund will not have revenues until taxes are collected and expenditures will be incurred before tax collection. This loan will be repaid by June 30, 2005.

Motion by Elsbecker and 2nd by Froehlich to approve Resolution 07-01-04. Ayes all, Nays none.

Motion carried unanimous.

Resolution declared adopted the 1st day of July, 2004.

Attest: Donald McGregor, Chairman
 Joann Bormann Board of Supervisors
 Kossuth County

Motion by Cink and 2nd by Elsbecker to approve the following Appropriations Resolution:

WHEREAS, it is desired to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2004, in accordance with section 331.434 sub section 6, Code of Iowa at 100% of the total budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Kossuth County, Iowa as follows:

Section 1:

The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated for the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached schedule.

Section 2:

Subject to the provision of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from itemized fund, effective July 1, 2004.

Section 3:

In accordance with section 331.437 Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4:

If at any time during the Fiscal 04-05 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5:

The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable department and officer Quarterly, or sooner as needed during the 04-05 fiscal budget year.

Section 6:

All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2005.

Ayes: all, Nays: none. Motion carried unanimous.

Motion by Cink and 2nd by Elsbecker that Maurice Kollasch be re-appointed Commissioner for the Veteran Affairs Board with term to expire June 30, 2007. Ayes all, Nays none. Motion carried unanimous.

Motion by Besch and 2nd by Cink to approve appointment of James Grandgenett to the position of Director of the Kossuth County Veteran's Affairs. Ayes all, Nays none. Motion carried unanimous.

Motion by Froehlich and 2nd by Besch to approve the following Resolution for interfund operating transfer:

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the general basic and rural services basic funds to the secondary road fund during the 04-05 fiscal budget year, and

WHEREAS, said transfers must be in accordance with section 331.342, Code of Iowa,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Kossuth County, Iowa as follows:

Section 1:

The total maximum transfer from the general basic fund to the secondary road fund for fiscal year beginning July 1, 2004 shall not exceed the sum of \$138,296 and the total maximum transfer from the rural services basic fund to the secondary road fund for the fiscal year beginning July 1, 2004 shall not exceed the sum of \$1,882,600.

Section 2:

Within 3-10 days of being notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes, military service tax credit replacements, or to the general basic or rural services basic funds, the Auditor shall order a transfer from said fund to the Secondary road.

Section 3:

The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the general basic or rural services basic fund, respectively, multiplied by the ratio of said funds total maximum transfer to the secondary road fund, to the sum of said funds total current property tax levy, total mobile home taxes, total military service tax credit replacements, and total livestock credit replacements.

Section 4:

Notwithstanding the provisions of sections 2-7-3 of this resolution, total transfers to the secondary road fund shall not exceed the amounts specified in Section. 1.

Section 5:

Notwithstanding the provisions of section 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6:

The Auditor is directed to correct her books when said operating transfers are made and to notify the treasurer and county engineer of the amounts of said transfers.

Ayes: all, Nays none. Motion carried unanimous.

Motion by Cink and 2nd by Elsbecker to approve the following Expense Totals by Department:

2004/2005 Budget Expense Totals by Department

01	Supervisors	348,350
02	Auditor	249,071
03	Treasurer	515,100
04	County Attorney	317,315
05	Sheriff	1,721,090
07	Recorder	196,492
08	Custodian	109,260
11	Election Expense	84,750
20	County Engineer	6,463,000
21	Veterans Affairs	40,073
22	Conservations	364,570
24	Weed Eradication	9,671
25	Human Services	40,000
26	Care Facility	5,000
28	Medical Examiner	23,000
31	District Court	67,717
33	Libraries	137,201
34	Historical Society	500
36	Ambulance	90,320
39	Relief for the Poor	126,815
40	Sanitarian	64,463
41	Fair/4H	25,000
48	Miscellaneous Expense	52,003
51	Courthouse Expense	536,500
52	Data Processing	77,326
60	Mental Health	2,197,338
64	Child Support Recovery	358,435
66	Annex	13,225
76	Sheriff Special Funds	8,200
99	Non-Departmental	3,318,593

17,560,378

Final Totals

2004/2005 Expense Totals by Fund

01	General Basic	4,377,565
02	General	1,405,851
	Supplemental	
10	Mental Health	2,176,838
11	Rural Basic	2,039,472
15, 16, 17	Sheriff Special Funds	8,200
20	Secondary Road	6,463,000
23	Reap	2,500
27	MGP Bonds Payable	643,252
28	L.O.S.T. Revenue Note	408,700
80	Conservation Reserve	35,000

17,560,378

Final Totals

Ayes: Cink, Elsbecker, Froehlich, McGregor Nays Besch, 4-1 vote. Roll Call Vote: Besch no, Cink yes, Elsbecker yes, Froehlich yes, McGregor yes. Motion carried.

Motion by Besch and 2nd by Cink to approve depositories on file.

Ayes all, Nays none. Motion carried unanimous.

Motion by Elsbecker and 2nd by McGregor to approve quarterly reports of Auditor, Recorder, and Sheriff.

Ayes all, Nays none. Motion carried unanimous.

Motion by Cink and 2nd by Elsbecker to re-appoint Amber Garman as Recording Secretary to the Kossuth County Enterprise Zone Commission at a salary of \$1200 per year. Ayes all, Nays none. Motion carried unanimous.

Motion by Cink and 2nd by Froehlich to appoint Doug Miller as Computer Network Administrator at a salary of \$5000.00 per year. Ayes all, Nays none. Motion carried unanimous.

Motion by Cink and 2nd by Elsbecker to approve the appointments and salaries of the following employees in the various departments:

AUDITOR:

Jayne Krieps	1st Deputy & Election Clerk	80%	31,101.00
Norma Ruhnke	2nd Deputy & Drainage Clerk	80%	31,101.00
Amber Garman	Clerk & Claim Processing	75%	29,157.00
Deb Baas	Financial Assistant	80%	31,101.00
Extra help as needed			

TREASURER:

Auto Department			
Michael A. Missal	Deputy	80%	\$31,101.00
Marlys Jennings	Clerk No. 1	75%	29,157.00
Janis Eischeid-Swartz	Clerk No. 2	75%	29,157.00
Margaret Lichter	Clerk No. 3	75%	29,157.00

Tax Department:

Carla Kollasch	Deputy	80%	31,101.00
Sharon Waller	Clerk No. 1	75%	29,157.00
Connie Ludwig	Clerk No. 2	75%	29,157.00
Shara Long	Clerk No. 1	67.5%	26,242.00
Part-time help as needed			

VETERAN AFFAIRS:

Director			
Jim Grandgenett		14.00 per hour	

CUSTODIANS:

Randy Pierson		14.00 per hour	
Jim Grandgenett		14.00 per hour	

SHERIFF:

Tammy Eden		13.25/hr	
Jim Weisbrod		15.55/hr	
Ron Reefer		14.23/hr	

RECORDER:

Rosemary Bormann	Deputy	80%	31,101.00
Kimberly Doughan	Clerk	68%	26,436.00
Valeria Nelson		12.00/hr	12,480.00

SANITARIAN:

Jack Bradley			34,328.00
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COMMUNITY SERVICE:

Bob Benck		7.50 per hour	
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CONSERVATION:

Kendall Stumme	Director		37,130.00
Mike Smidt	Operations Supv.		29,640.00
Scott Moeller	Naturalist		29,810.00
Brian Bristow	Maintenance Tech		28,770.00
Nancy Foley Gourley	Office Manager		23,100.00
Billie Wille	Asst. Naturalist		10.75 per hour
Bruce Heetland	Seasonal Tech		9.75 per hour

CIVIL DEFENSE:

Jim Kelley	Civil Defense		12.03/hr
	E911 Overtime		300.00 per month

ASSESSOR:

Don Patton	Assessor		50,500.00
Judy Samp			39,138.00
Gretchen McGahuey			27,500.00

CENTRAL POINT COORDINATOR:

Dona Nielsen			53,077.30
Mary Hauptmann			32,371.00
Nicole Marlow			29,116.00

ATTORNEY:

Todd Holmes	County Attorney		67,626.00
Ann M.Gales	Assistant County Attorney		56,710.00
	31,472 County+ 25,238 Federal Grant		
Deb Hansen	Support Staff Personnel		30,100.00
Cinnamon Mawdsley	Support Staff Personnel		28,000.00

LANDFILL:

Don Miller		16.68/hr	
Lyle Karels		14.94/hr	
Larry Haase		14.58/hr	
Cole Marlow		14.48/hr	
Part-time help		10.00	

ENGINEER:

Richard Schiek	PE & LS		84,300.00
Doug Miller	PE & LS		73,425.00
Doug Crouch	PE & LSI		49,306.00
John Riherd	EI & LSI		46,488.00

Larry Kollasch
Trish Casey

42,600.00
32,800.00

Ayes 4, Nays 1. Roll Call Vote: Besch no, Cink yes, Elsbecker yes, Froehlich yes, McGregor yes. Motion carried.

On motion adjournment was taken until July 6, 2004.

Attest: _____
Joann Bormann
Kossuth County Auditor

Don McGregor, Chairperson
Board of Supervisors