

**BOARD PROCEEDINGS**  
**January 2, 2014**  
**REGULAR JANUARY SESSION**

The Board of Supervisors met pursuant to adjournment. Present were: Jack Plathe, Chairman, Don Besch, Don McGregor, Roger Tjarks, and Pam Wymore.

Public Discussion was held.

Motion by Tjarks and 2<sup>nd</sup> by Besch to approve the agenda and the minutes from the December 24, 2013 meeting. Motion carried. Absent: Plathe

The Board of Supervisors acknowledged the Offices and Employees respective salaries for the 2013 calendar year. Absent: Plathe

The following are the offices and employees with their respective salaries for the 2013 calendar year:

**Supervisors**

Donald M. Besch	27803.37
Jack Plathe	27803.37
Eugene A Elsbecker	2404.83
Roger Tjarks	25504.62
Pamela K Wymore	27803.37
Donald G McGregor	27803.37

**Auditor**

Amber C. Garman	49637.98
Deborah A Baas	6548.14
Norma J Ruhnke	35162.52
Jayne A Krieps	43250.00
Jessica A. Waltman	31770.04
Marg Mergen	25871.68
Abby Eischen	897.50

**Treasurer**

Nicholas P Rahm	49422.91
Sharon M Waller	42009.38
Constance A Ludwig	37080.29
Shara Long	36596.09
Jill L Boisjolie	3050.64
Melissa Thilges	23478.43
Kathleen M. Meyer	32933.82
Marlys J Jennings	39612.37
Margaret J Lichter	37132.80
Lisa Hefty	31185.42
Diana Ostwald	29363.98

**Attorney**

Todd M Holmes	75197.52
Cinnamon A Mawdsley	34991.48
Debra J Mueller	40265.82
Mary E Mitchell	40083.82
Stephanie M Miller	61003.98

**Sheriff**

Stephen M Kollasch	63527.66
Josh Missman	50718.11
Josh Adams	225.00
Marcia L. Baade	5018.42
Jeffrey D. Harms	659.38
Benjamin J. Kinsman	734.38
William J. Lewis	371.88

Ryan Miller	881.25
John P. Ternes	334.38
Thomas R. Winkel	562.50
Lance W. Hardt	734.38
Paul R Gronbach	7315.00
Roger A Fisher	52537.37
Jacob Radmaker	59884.43
Steven H Smith	50969.55
Michael B Sankey	54917.76
Nick J Larson	54122.65
Charles Robinson	58644.10
Mark A. McGregor	54338.22
Tammy L Eden	40517.38
Keara A Omdahl	32097.04
Lori L. Winkel	34243.20
Ronald A Reefer	37496.48
Carol A Olson	30352.98
Dean E Simpson	35776.27
Dawn R Heiderscheidt	43112.49
Randall R Sewick	50939.82
Greg A Elbert	35439.36
Seth A Muller	34365.16
Angela B Zwiefel	34249.49
Brooke Sonnicksen	4593.22
Linda McBride	37032.65
Pamela S. Polley	42203.72
Elaine H Davis	36378.81
Jennetta L. Helmers	35239.44
Jeffrey D. Harms	4762.71
Jordan M. Weichert	35377.01

### **Recorder**

Karen M Benschoter	48799.31
Kimberly K Doughan	40737.14
Autumn L Zwiefel	39132.24
Rosemary Bormann	41806.65

### **Custodian**

Randy J Pierson	41963.05
June Pfeffer	37038.41

### **Veteran Affairs**

Phyllis R Simons	3564.00
Phil Bormann	375.00
Thomas Johnson	337.50
Kim Groesbeck	337.50
James E Grandgenett	41168.52
Vicki L. Briggs	16035.35
Charles E. Kline	1174.50

### **Conservation**

Kendall D Stumme	51983.52
Ryan L Schmidt	38956.00
Michael K Smidt	42169.98
Bruce A Heetland	12182.61
Billie J Wille	39570.00
Julie Fosado	18975.42
Nancy Gourley	38971.00

### **Community Service**

Dale R. Briggs	10722.90
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**GIS**

Kassandra N. Keeney 46100.00

**IT**

Mark Tacheny 45327.16

**Safety Committee**

Connie Ludwig 2150.02

**Sanitarian**

Steve Anderson 44060.15

**CPC**

Nicolle D Marlow 41124.63

Dona R Nielsen 67064.64

Mary M Hauptmann 41513.95

Heather A Curtis 29549.39

Linda Higgins 2315.25

**Weed Commission**

Steve Anderson 3806.22

**Secondary Road**

Douglas A Miller 105250.00

Douglas A Crouch 76520.81

Larry Kollasch 53460.00

Adam S. Miller 55912.50

Zachary A. Thompson 46440.99

Patricia R Casey 44395.00

Jerry R Baade 39214.64

Darrell W Nyman 17337.45

Mark C Blocker 41128.53

Nicholas B Hoch 25666.87

Myron A Carlson 59321.73

Ryan J Schmidt 39931.94

Vern L Ryen 37816.56

Steven K Ditsworth 37965.44

Gary Goetz 39187.42

Glenn C Gearhart 2682.00

Paul F Grein 37904.85

Gary L Ernst 55376.39

Dale E Eischen 38827.31

Dennis L Engelbarts 38267.31

Ronald P Engelbarts 37870.24

Marlyn L Helmers 1273.97

Dennis W Higgins 38478.51

James M Smith 37948.30

Richard P Post 39496.13

Dale A Kollasch 39615.09

Peter T McGuire 38836.85

Todd D Runge 38267.21

Roger Struecker 39087.20

Fred Stecker 6374.19

William Menke 37520.47

Scott A Ziesman 37969.12

Matthew G Schleuger 38790.26

Michael A Phelps 39014.37

William G Merron 39355.58

Fay Preston 38068.00

Larry Samp 39133.82

Jerry L Nerem	53636.64
Jeffrey R Gambell	23555.92
Ryan Wempen	37893.40
Dennis Rasmus	36248.59
Alex Langel	37829.12
Kasey G. Nerem	37573.87
Brian Blair	38162.91
Scott Frideres	37922.59
Jerry D. Johnson	38188.26

**Civil Defense**

James E Kelley	20604.31
John Hyink	3010.00
David L Penton	13333.47

**Assessor**

Judy L Samp	62527.18
Gretchen L McGahuey	37128.76
Christopher M. Lawson	50021.74
Nancy Dixon Knecht	28838.02
Tricia Garry	540.00
Jerry L Clark	540.00
Merwyn H Hurlburt	675.00
Lawrence W Heyn	810.00
Lynette A Hankins	810.00

**Landfill**

Lyle Karels	52836.56
Larry D Haase	45913.21
Tom Price	283.10
Marlyn L Helmers	4114.38

**E-911**

James E Kelley	10337.38
John B. Hyink	5300.00
David L Penton	4166.65
Mark T Tacheny	500.00

Jack Plathe is now present.

Ben Ennen was present to request funding for the FY 14-15 Budget Year for the Kossuth County Bar Association.

Motion by McGregor and 2<sup>nd</sup> by Besch to approve the cash on hand in the following offices: Auditor: \$0, Recorder: \$200, Sheriff: \$0 and Treasurer: \$1832.97. Motion carried.

Motion by Besch and 2<sup>nd</sup> by Tjarks to conclude business for 2013. Motion carried.

**New Business 2014**

Supervisor Wymore nominated Don McGregor to serve as Chairman to the Kossuth County Board of Supervisors for 2014.

Supervisor Besch nominated Jack Plathe to serve as Chairman to the Kossuth County Board of Supervisors for 2014.

Motion by Tjarks and 2<sup>nd</sup> by Besch to cease nominations for Chairman for 2014. Motion carried.

Supervisor McGregor offered a 2<sup>nd</sup> to Supervisor Wymore's nomination of Don McGregor as Chairman for 2014. Chairman Plathe called for a roll call vote: Besch: pass, McGregor: yes, Tjarks: yes, Wymore: yes, Besch: yes, Plathe: yes

Motion by Tjarks and 2<sup>nd</sup> by Wymore to nominate Jack Plathe to serve as Vice Chairman for 2014. Motion carried.

Motion by McGregor and 2<sup>nd</sup> by Tjarks to cease nominations for Vice Chairman for 2014. Motion carried.

Chairman McGregor called to order the New Year and let it be known all members were present.

Motion by Besch and 2<sup>nd</sup> by Wymore to award the contract for the following project let on December 24, 2013; L-B493235—73-55 to Christensen Brothers, Inc. of Cherokee, Iowa for \$188,740.30 and further to approve and authorize the chair of the Board of Supervisors to sign contracts and bonds when the appropriate contract documents are returned to the Kossuth County Engineer. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Plathe to award the contract for the following project let on December 24, 2013; L-B792950—73-55 to Christensen Brothers, Inc. of Cherokee, Iowa for \$264,639.40 and further to approve and authorize the chair of the Board of Supervisors to sign contracts and bonds when the appropriate contract documents are returned to the Kossuth County Engineer. Motion carried.

Motion by Besch and 2<sup>nd</sup> by Wymore that the Algona Upper Des Moines, Bancroft Register and the Swea City Herald Press be approved as official newspapers for 2014 in Kossuth County. Motion carried.

Motion by Plathe and 2<sup>nd</sup> by Besch to approve Resolution #01-02-14-01 which sets out the procedure that the Kossuth County Board of Supervisors wish to adopt a construction evaluation resolution relating to the construction of a confinement feeding operation structure. Motion carried.

**RESOLUTION  
01-02-14-01  
CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304 (3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2014 and January 31, 2015 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF KOSSUTH COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304 (3).

Resolution declared adopted this 2nd day of January, 2014.

Attest: \_\_\_\_\_  
Kossuth County Auditor

\_\_\_\_\_ Chairman, Kossuth County Board of Supervisor

Motion by Wymore and 2<sup>nd</sup> by Plathe to approve Resolution #01-02-14-02 which determines the depositories of public funds belonging to Kossuth County, Iowa and execute the amount which may be deposited without further approval. Motion carried.

**RESOLUTION #01-02-14-02  
DEPOSITORIES**

Determine the depositories of public funds belonging to Kossuth County, Iowa and execute the amount which may be deposited without further approval.

BE IT RESOLVED, that the Kossuth County Treasurer will utilize the services of the following depositories for the deposit of public funds belonging to Kossuth County, Iowa, or coming into its possession, pursuant to a duly executed amount which may be thus deposited without further approval of this Board and the Treasurer of State is as listed:

<u>NAME OF DEPOSITORY</u>	<u>LOCATION</u>	<u>MAXIMUM DEPOSIT UNDER THIS RESOLUTION</u>
IOWA STATE BANK	ALGONA	\$15,000,000.00
FARMERS & TRADERS SAVINGS BANK	BANCROFT	\$9,000,000.00
SECURITY STATE BANK	ALGONA	\$10,000,000.00
FARMERS TRUST & SAVINGS BANK	LAKOTA	\$9,000,000.00
BANK PLUS	SWEA CITY	\$9,000,000.00
FARMERS STATE BANK	ALGONA	\$9,000,000.00
WEST IOWA BANK	WEST BEND	\$9,000,000.00
TITONKA SAVINGS BANK	TITONKA	\$9,000,000.00
IA PUBLIC AGENCY INVMNT TRUST	DES MOINES	\$9,000,000.00

BE IT RESOLVED, that the following officers are hereby authorized and directed to execute said Agreement, to execute and deliver signature authorization cards to depository concurrently therewith, and to execute all drafts, checks and other documents and correspondence regarding any accounts of Kossuth County, Iowa as established depositories:

NICHOLAS P. RAHM	TREASURER	TERM EXPIRES 12/31/2014
SHARON WALLER	DEPUTY	TERM EXPIRES 12/31/2014
MARLYS JENNINGS	DEPUTY	TERM EXPIRES 12/31/2014

BE IT RESOLVED, that the officers described above are hereby authorized and directed to take such action, and execute such documents and agreements as may be necessary to secure the repayment of the deposits of public funds authorized hereunder, including to, but not limited to: Security Agreements, Bailment Agreements, Notices, and any documents or instruments supplemental or incidental thereto.

BE IT RESOLVED, that the Auditor forward a certified copy of this resolution to Depository, and other parties which may request it for purposes of effectuating the deposit of public funds authorized hereunder or any security therefore, together with a certificate attesting to the names and signatures of the present incumbents to the offices described above; and the auditor further certify to Depository or other parties from the time to time the signature of any successor in office of any of the present incumbents.

The above and foregoing resolution was adopted by the Board of Supervisors of Kossuth County, Iowa this 2nd day of January 2014.

\_\_\_\_\_  
Chairman, Kossuth County  
Board of Supervisors

Attest:

\_\_\_\_\_  
Amber Garman, Kossuth County Auditor

Motion by Wymore and 2<sup>nd</sup> by Besch to approve Resolution #01-02-14-03 which determines the depositories for 2014 for the Kossuth County Recorder and Kossuth County Sheriff with maximum limitations. Motion carried.

RESOLUTION #01-02-14-03  
DEPOSITORIES  
Kossuth County Recorder and Kossuth County Sheriff

Designate the depositories for 2014 for the Kossuth County Recorder and the Kossuth County Sheriff with maximum limitations.

BE IT RESOLVED, that the following banks be designated as depositories for 2014 for the Kossuth County Recorder and the Kossuth County Sheriff with maximum limitations as shown.

<u>Office</u>	<u>Name of Depository/Location</u>	<u>Maximum Deposit</u>
Kossuth County Recorder	Iowa State Bank, Algona	\$50,000.00
Kossuth County Sheriff	Northwest Bank, Algona	\$30,000.00

The above and foregoing resolution was adopted by the Board of Supervisors of Kossuth County, Iowa this 2nd day of January 2014.

\_\_\_\_\_  
Chairman, Kossuth County  
Board of Supervisors

Attest:

\_\_\_\_\_  
Amber Garman, Kossuth County Auditor

Motion by Plathe and 2<sup>nd</sup> by Tjarks to approve Resolution #01-02-14-04 which authorizes the Kossuth County Auditor to issue checks for payment against Kossuth County when the Board is not in session. Motion carried.

**RESOLUTION  
01-02-14-04**

**BE IT RESOLVED**, by the Board of Supervisors of Kossuth County, Iowa that pursuant to the provisions of Section 331.506 (3), Code of Iowa, the Auditor of Kossuth County, Iowa is hereby authorized to issue warrants in payment of claims against Kossuth County when the Board is not in session for the following purposes:

1. For fixed charges including, but not limited to, freight, express, postage, water, light, telephone service or contractual services, after a bill is filed with the auditor.
2. For salaries and payrolls if the compensation has been fixed or approved by the board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned for payment to vendors of payroll expenses, health, dental, ipers, FICA, etc.
3. For reimbursements of elected officials, department heads, employees (who have been approved by their department head) attending schools of instruction or seminars for which they have first paid the registration fees, mileage (at the rate established by the Board of Supervisors with the documentation) meals (up to \$25 per day with receipt attached to claim) and hotel accommodations (up to \$90 per day with receipt attached to claim).
4. For advance to the Sheriff for expenses needing to be covered at a time other than our normal days for paying bills.
5. For payment of expenses to election workers and rent of election facility.
6. For payment to employees for medical claims thru the flex plan. This being authorized under the Board of Supervisors power of Home Rule.

Resolution declared adopted this 2nd day of January, 2014.

\_\_\_\_\_  
Chairman, Kossuth County Board of Supervisors

Attest: \_\_\_\_\_  
Amber Garman, Kossuth County Auditor

Motion by Besch and 2<sup>nd</sup> by McGregor to approve the Eminent Domain Commission as submitted. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Wymore to set the mileage reimbursements at the federal rate. The 2014 Federal Rate is \$0.56 per business mile driven. Motion carried.

Motion by Plathe and 2<sup>nd</sup> by Tjarks to approve the 2014 Holiday Schedule for the Kossuth County Employees as requested by Department Heads and Elected Officials. Motion carried.

Motion by Plathe and 2<sup>nd</sup> by McGregor to allow employees of Kossuth County, Iowa on official business to charge their motel and food bill to Kossuth County, Iowa. Motion carried.

Motion by Besch and 2<sup>nd</sup> by Plathe to approve the rate of lodging for out of county inmates at \$50.00 per day. The Sheriff shall charge \$50.00 per day for Court Ordered work release and reimbursements of \$50.00 per day for jail room and board reimbursement fee for convicted inmates. These rates are as approved by Steve Kollasch, Kossuth County Sheriff. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Tjarks to establish a priority list for natural conservation or wildlife areas to be allowed for property tax exempt status of which is not to exceed 1% of total agricultural land in the county or 3000 acres. The following list has been proposed: 1. Open Prairies 2. River and Stream Banks 3. Forest Covers 4. Rivers and Streams 5. Recreational Lakes. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Plathe to appoint Hudson Law Firm as Drainage Attorney for the 2014 year in Kossuth County. Motion carried.

Motion by Besch and 2<sup>nd</sup> by Tjarks to appoint 2014 Kossuth County EMS Members: Dave Newbrough as Delegate and Deb Stevens as Alternate. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Besch to appoint Mark Davis PA-C as Medical Examiner Investigator and Alan Hjelle, MD as Medical Examiner and all other doctors in Kossuth County as Deputies with a rate of pay (which is set July 1<sup>st</sup> for the FY) of \$250 and the mileage which is set by the Federal Rate at the time of service. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Tjarks to re-appoint Steve Young as the Conservation Board Member for Supervisor District 3. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Wymore approving the appointment of Amber Garman to coordinate compliance with the nondiscrimination requirements contained in Section 51.55 Code of Iowa. Motion carried.

Motion by Besch and 2<sup>nd</sup> by Plathe to appoint David Penton as Emergency Management Coordinator. Motion carried.

Motion by Plathe and 2<sup>nd</sup> by Besch to appoint Steve Anderson as the Kossuth County Employee designated to do on-site evaluations for the Master Matrix. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Wymore to appoint Doug Miller as Zoning Administrator for the 2014 year. Motion carried.

Motion by Besch and 2<sup>nd</sup> by Plathe to appoint Steve Anderson as Weed Commissioner for the 2014 year. Motion carried.



Motion by Wymore and 2<sup>nd</sup> by Tjarks to appoint Steve Anderson as Environmental Health Specialist for the 2014 year. Motion carried.

Motion by Plathe and 2<sup>nd</sup> by Besch to appoint Larry Kollasch as Employee's Equal Opportunity Officer for Kossuth County and as Safety Director for Secondary Road. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Tjarks to appoint Jim Grandgenett as the full-time director of Veteran's Affairs. Motion carried.

Motion by Plathe and 2<sup>nd</sup> by Wymore to appoint Doug Miller as Kossuth County Engineer for the 2014 year. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by McGregor to appoint Doug Miller as Engineer of the Kossuth County Landfill and Transfer Station. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Plathe to appoint Larry Haase the Manager of the Kossuth County Landfill and Transfer Station. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Tjarks to designate the County Assessor and/or County Conservation Staff to inspect the areas where an application has been filed for forest & fruit tree reservation tax exemption. Motion carried.

Motion by Plathe and 2<sup>nd</sup> by Tjarks to approve the appointments of Kossuth County Board of Supervisors to the following organizations for 2014:

Advisory Board of Berryhill Center for Mental Health: Don Besch  
Board of Directors of the Third Judicial District Department of Corrections: Don Besch  
Central Iowa Juvenile Detention Center Board Delegate: Don McGregor  
Central Iowa Juvenile Detention Center Board Alternate: Roger Tjarks  
Compass Pointe Board: Jack Plathe  
County Social Services Board Delegate: Don Besch  
County Social Services Board Alternate: Don McGregor  
DeCat Board: Pam Wymore  
E-911 Delegate: Don McGregor  
E-911 Alternate: Don Besch  
Early Childhood North Central Iowa Board: Jack Plathe  
FEMA Board: Pam Wymore  
Homeward Housing Inc. Board: Roger Tjarks  
ICAP Representative: Jack Plathe  
Kossuth County Board of Health: Jack Plathe  
Kossuth County Economic Development Board Delegate: Don McGregor  
Kossuth County Economic Development Board Alternate: Jack Plathe  
NIACOG Board Delegate: Don McGregor  
NIACOG Board Alternate: Don Besch  
North Central Regional Response Commission Delegate: Don McGregor  
North Central Regional Response Commission Alternate: Roger Tjarks  
North Iowa Community Action Organization: Pam Wymore  
Prairie Ridge Board: Pam Wymore  
Transportation Board 2000 Delegate: Don McGregor  
Transportation Board 2000 Alternate: Roger Tjarks  
Workforce Development Board: Pam Wymore

Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Besch to approve the appointment of Bill Mullins to the Homeward Housing Inc. Board. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Plathe to appoint Harley Kohlhaas as the City Official on the NIACOG Board and to appoint Vicki Mallory as the Business Official on the NIACOG Board. Motion carried.

Motion by Tjarks and 2<sup>nd</sup> by Besch to appoint Tim Struecker and Nancy Clark to the Board of Health. Motion carried.

Motion by Wymore and 2<sup>nd</sup> by Tjarks to approve a 3% increase for salaried and hourly employees for budgeting purposes for the following departments which include employees that are not

covered by a bargaining unit: Community Services, CPC, Environmental Health, Weed Commissioner and Veteran Affairs. This amount is subject to change throughout the budget process. Motion carried.

Discussion with Kossuth County Auditor was followed by Board Discussion and Committee Reports.

On motion adjournment was taken until January 7, 2014.

Attest:

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Amber Garman  
Kossuth County Auditor

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Don McGregor, Chairman  
Kossuth County Board of Supervisors